

Oracle Employee and Manager Self Service Access

As an employee of Avis Budget Group, you have access to Oracle **Employee Self Service (ESS)**. If you have employees or contingents reporting to you, you may also have access to **Manager Self Service (MSS)**. As part of the setup of your account we must ask that you complete a few steps. These should take no more than five minutes and will allow you to login and manage your account in the future without the need to contact IT support.

Your User ID is 'x' + **WWID** number (all lower case). For example: If your WWID number is 123456 then your login ID would be x123456.

If you currently use Oracle or one of the applications below, your password for Oracle Self Service is the password you already established and use with the other system.

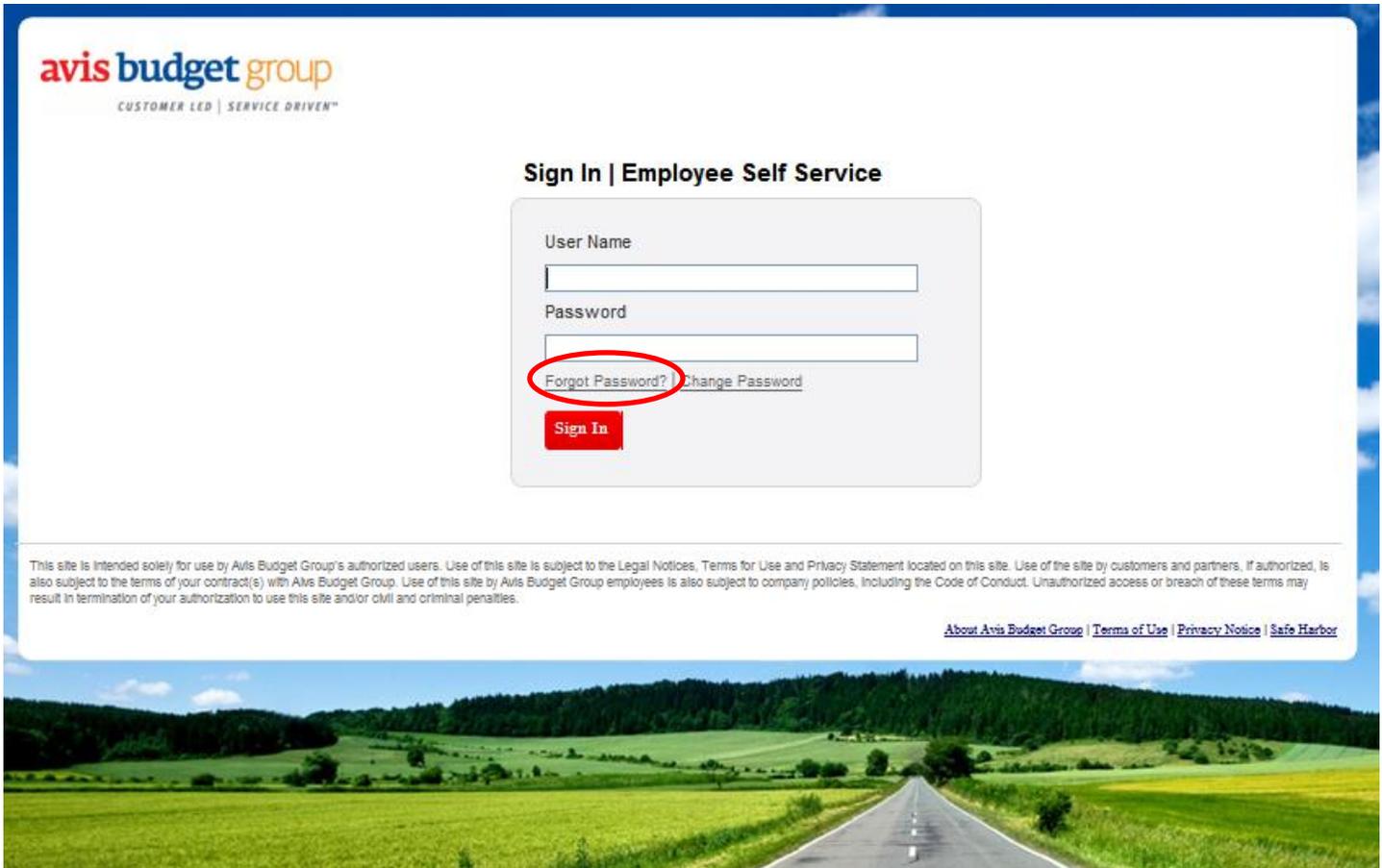
If this is your initial login, your password is the first four letters of your last name followed by the two digits from the month you are born then the last two digits from the year you are born. Please note that the first letter of your initial password will be a **CAPITAL** letter. For example: If your name is John Smith and you are born 08/03/1963, your initial password will be Smit0863. Your password change will affect one or more of the following applications if you use them:

- Abacus
- Avis Interactive
- FileNet HMS
- IRS/WIRE
- Logic Library
- MVA Sticker
- Omega Web
- Oracle Self Service
- Oracle HR / Finance
- Xpression

Login Process

1. Open the link <https://atlasweb.avisbudget.com/>
2. Log in, using your user ID and password as explained above.
 - If you are a new user you will be prompted immediately to change your password.
3. Fill in all fields. You are asked for your User ID, temporary (current) password and to enter the password you wish to use twice. Click OK
4. If you have not already done so, you will now be brought to a page to enter challenge questions. Answer the challenge/response questions so you will be able to use the "**Forgot Password?**" feature in the future. Click OK.
5. Hereafter, to login to Oracle HR and Financial or any of the systems above, use the User Id and new password you just established.

In the future, if you forget your password, enter your User ID in the login page, and click “[Forgot Password?](#)” You will be prompted to answer some of the five questions you established above, allowing you to change your password.



If you continue to experience Oracle password login issues, please email avisbudgetitsecurity@avisbudget.com to reset your password.

As a reminder, it is ABG's Policy to not share your login information Userid or Password to Oracle or any other corporate system with anyone.